

TRAINEE REAL PROPERTY APPRAISER

SCOPE OF PRACTICE

The scope of practice for the Trainee Real Property Appraiser is the appraisal of those properties which the supervising Certified Real Property Appraiser is permitted by his/her current credential and that the supervising appraiser is qualified to appraise.

TRAINING

Trainee Real Property Appraiser is subject to direct supervision by a supervising appraiser or appraisers who are certified residential real property appraisers or certified general real property appraisers in good standing. The supervising appraiser shall be responsible for the training and direct supervision of the trainee by accepting responsibility for the appraisal report by signing and certifying the report is in compliance with the Uniform Standards of Professional Appraisal Practice, reviewing the trainee appraisal reports, and personally inspecting each appraised property with the trainee as is consistent with his or her scope of practice until the supervising appraiser determines the trainee is competent in accordance with the competency rule of the Uniform Standards of Professional Appraisal Practice. The trainee shall maintain an appraisal log for each supervising appraisal in accordance with standards set by rule and regulation of the Board. The supervising appraiser shall be in good standing in the training jurisdiction and not subject to any disciplinary action within the last two years.

STEPS TO CREDENTIALING

1. Obtain required post-secondary and qualifying education.
2. Acquire Certified Real Property Appraiser responsible for supervision of appraisal work.
3. Complete application and submit to the Board for review, along with application fee in the appropriate amount as specified on the application.
4. Board will review fully completed application at next regular meeting.

If you are submitting documentation for the Board to consider at its next meeting, voluntarily or at the Board's request, please have this documentation to the Board's office by 5 p.m. on Friday, two weeks before the scheduled meeting (e.g. for the Thursday, April 18, 2013 meeting, please have documentation to the Board's office by 5 p.m. on Friday, April 5, 2013). The Board typically meets on the third Thursday of each month.

POST SECONDARY EDUCATION REQUIREMENTS

High school diploma or certificate of high school equivalency

QUALIFYING EDUCATION

BASIC APPRAISAL PRINCIPLES.....	30 HOURS
BASIC APPRAISAL PROCEDURES.....	30 HOURS
15-HOUR NATIONAL USPAP COURSE OR ITS EQUIVALENT.....	15 HOURS

TRAINEE EDUCATION REQUIREMENT TOTAL.....75 HOURS

Applicant shall complete each course and pass examination for 75 class hours specified above. 15-Hour USPAP shall be completed within two years of application, and shall examine the edition of USPAP current at the time of application. Basic Appraisal Principles and Basic Appraisal Procedures shall be completed within five years of application.

EXPERIENCE

No experience is required as a prerequisite to become a Trainee Real Property Appraiser.

UPGRADE REAL PROPERTY APPRAISER CREDENTIAL

No real property appraiser credential available to upgrade from.