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For Board Use Only

2013-14 APPLICATION FOR RENEWAL OF NEBRASKA REAL PROPERTY APPRAISER CREDENTIAL CERTIFIED GENERAL/ CERTIFIED RESIDENTIAL/ LICENSED/ REGISTERED

APPLICANT INFORMATION

Date: _____, 20____

Name: _____
Last
First
Middle

Residential Address: _____
Box or Street Number
City

State Zip Code + 4 E-Mail Address Area Code Telephone Number

Business Name: _____

Business Address: _____
Box or Street Number
City

State Zip Code + 4 E-Mail Address Area Code Telephone Number Fax Number

RENEWAL INFORMATION

In support of this application, I make the following statements under oath: In compliance with the provision of the Nebraska Real Property Appraiser Act, I hereby make application for the appraiser classification indicated by the X below:

1 YEAR RENEWAL

<input type="checkbox"/> CERTIFIED GENERAL	<input type="checkbox"/> CERTIFIED RESIDENTIAL	<input type="checkbox"/> LICENSED RESIDENTIAL	<input type="checkbox"/> REGISTERED
General Certified Fee \$300	Residential Certified Fee \$300	License Fee \$300	Registered Renewal Fee \$300
Federal Reg. Fee \$ 40	Federal Reg. Fee \$ 40	Federal Reg. Fee \$ 40	
TOTAL FEE DUE \$340	TOTAL FEE DUE \$340	TOTAL FEE DUE \$340	

2 YEAR RENEWAL (Must satisfactorily complete entire two-year CE period prior to two-year renewal)

<input type="checkbox"/> CERTIFIED GENERAL	<input type="checkbox"/> CERTIFIED RESIDENTIAL	<input type="checkbox"/> LICENSED RESIDENTIAL
General Certified Fee \$600	Residential Certified Fee \$600	License Fee \$600
Federal Reg. Fee \$ 80	Federal Reg. Fee \$ 80	Federal Reg. Fee \$ 80
TOTAL FEE DUE \$680	TOTAL FEE DUE \$680	TOTAL FEE DUE \$680

Nebraska Real Property Appraiser Credential Number: _____

County of Business (For resident credential holders only): _____

QUESTIONS FOR NEBRASKA RESIDENT CREDENTIAL HOLDERS

- 1. If this is the second year of your two year continuing education period, have you completed at least 28 hours of continuing education approved by NRPAB, or approved by another appraiser licensing, credentialing, or registration authority to meet the education requirements of that jurisdiction? YES NO N/A
- 2. Have you completed the 7 Hour National USPAP Update Course at least once during the previous two years? YES NO
- 3. Have you completed a board approved 7 Hour Report Writing and Case Studies Course at least once during the previous four years? YES NO

QUESTIONS FOR RECIPROCAL CREDENTIAL HOLDERS

- 1. Are you currently credentialed, and considered to be in good standing in your resident jurisdiction? YES NO

DISCIPLINARY QUESTIONS

- 1. Are there any criminal charges pending against you at this time, or have you been convicted of a criminal offense other than a minor traffic violation during the previous 24 months? YES NO
 - 1a. If your answer to No. 1 above is yes, provide explanation and include all significant details and circumstances on a separate sheet. In addition to your response, provide a copy of all official records related to the charge or conviction.
- 2. Have you been declared by a court of competent jurisdiction to have committed fraud during the previous 24 months? YES NO
 - 2a. If your answer to No. 2 above is yes, provide explanation and include all significant details and circumstances on a separate sheet.
- 3. Has your application for registration/licensure/certificate, or the right to renew or reinstate, been denied by any regulatory agency in Nebraska or any other jurisdiction? YES NO
 - 3a. If your answer to No. 3 above is yes, provide a brief statement of all significant details on a separate sheet including the jurisdiction in which the applicant was denied, the date of denial, reason for denial, circumstances, and the names of any persons involved.
- 4. Has disciplinary action been taken against your appraiser credential, or any other registration/licensure/certification you hold, by any regulatory agency or professional organization in Nebraska or any other jurisdiction, or has any registration/licensure/certificate you hold been surrendered or allowed to lapse due to any action pending or threatened? YES NO
 - 4a. If your answer to No. 4 above is yes, provide a brief statement of all significant details on a separate sheet including the jurisdiction in which the disciplinary action was taken or was pending, the date of the action if applicable, reason for disciplinary or pending action, circumstances surrounding the matter, and the names of any persons involved.
- 5. Are you currently under investigation by any regulatory agency in Nebraska or any other jurisdiction? YES NO
 - 5a. If your answer to No. 5 above is yes, provide a brief statement of all significant details on a separate sheet including the jurisdiction in which you are under investigation, circumstances surrounding the matter, and the names of any persons involved.

(Disciplinary Questions Continued)

6. Are you currently engaged in, or have been engaged in during the previous 24 months, any lawsuit as the plaintiff or the defendant? YES NO

6a. If your answer to No. 6 above is yes, provide a brief statement of all significant details on a separate sheet including the circumstances surrounding the matter, the names of any persons involved, and the outcome. Also include details regarding any judgment rendered against you if applicable.

**LICENSE SUSPENSION ACT, LAWS OF NEBRASKA, 1997
MANDATORY RELEASE OF SOCIAL SECURITY NUMBER DATA REQUIRED BY THE PRIVACY ACT OF 1974**

Effective September 13, 1997, the Real Estate Appraiser Act (Neb. Rev. Stat § 76-2201 to 76-2250) requires the social security number of all applicants. Pursuant to the License Suspension Act (Neb. Rev. Stat § 43-3301 to 43-3324, the Real Property Appraiser Board is required to submit this information to the Nebraska Department of Health and Human Services. Provision of this information is mandatory. The information will be used to assist authorized agencies in the enforcement of child, spousal, and medical support orders against holders of professional, occupational, and recreational licenses. Disclosure is mandatory for all individuals, regardless of whether the individual has ever been ordered to pay support.

My social security number is _____

Affidavit of Applicant

The foregoing statements are made for the purpose of procuring a Nebraska Real Property Appraiser Registered credential, Licensed Residential credential, Certified Residential credential or Certified General credential. I hereby consent that these statements may be used as evidence by the Real Property Appraiser Board of the State of Nebraska, or in any court in Nebraska where a violation of the said Real Property Appraiser Act is claimed, and that the application, representations, and statements made herein to procure a Real Property Appraiser Registered credential, Licensed Residential credential, Certified Residential credential or Certified General credential may at any time be used in evidence.

I have read and will comply with the *Uniform Standards of Professional Appraisal Practice* and the ethical rules established by the Real Property Appraiser Act. I hereby certify that I understand the types of misconduct for which disciplinary proceedings may be initiated.

I also expressly agree that the Nebraska Real Property Appraiser Board reserves the right to go outside this application for information as to my trustworthiness and competency to act as a real property appraiser in the State of Nebraska.

I also hereby authorize any agency of federal, state or local government, consumer reporting agency, present or former employer, or any other individual, partnership, corporation or association, in this or any other state, to furnish to the Nebraska Real Property Appraiser Board, or its representatives, any information bearing upon my reputation for honesty, trustworthiness, integrity and competence to transact business of a real estate or real property appraiser in such manner as to safeguard the interest of the public. Such information may include, but is not limited to, records of arrests for criminal offenses, the circumstances involved in any such arrests, the suspension or revocation of any license authorizing me to engage in any profession or occupation, or the rejection of my application for such license, and the reason for such suspension, revocation or rejection.

I attest that I am at least 19 years of age.

I CERTIFY THAT THE STATEMENTS MADE IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT I HAVE NOT SUPPRESSED ANY INFORMATION THAT MIGHT HAVE A BEARING ON THIS APPLICATION.



I _____ of _____ do hereby submit an
(Name) (City, State)
irrevocable consent that service of process upon me may be made by delivery of the process to the director of the
Nebraska Real Property Appraiser Board if the plaintiff cannot, in the exercise of due diligence, effect personal
service upon me in an action against me in a court arising out of my activities as a real property appraiser.

SIGN HERE _____

Signature of Applicant

DIRECTIONS

1. Complete entire application. If required information is not provided, application will be considered invalid.
2. Along with the application, the following documentation must also be included:
 - a. Check or money order for non-refundable credential registration fee and federal registry fee specified on page 1 of the application. If a late renewal fee is applicable, include this amount as well. See below for late renewal fee requirements.
 - b. Any certificates for continuing education activities not already provided to NRPAB (Nebraska resident credential holders only).
3. Mail application, fee, and supporting documentation to: **NEBRASKA REAL PROPERTY APPRAISER BOARD**
PO BOX 94963
LINCOLN NE 68509-4963

ADDITIONAL INFORMATION

- All credentials issued under the Real Property Appraiser Act, other than temporary permits, shall remain in effect until December 31st of the designated year unless surrendered, revoked, suspended, or canceled prior to such date.
- All applications for renewal, and evidence of continuing education completion for Nebraska resident appraisers, are due to the NRPAB no later than November 30th.
- To qualify for renewal of a credential, the resident credential holder must satisfactorily complete at least 28 hours of continuing appraisal education every two years. At any time during the two-year continuing education period the credential holder may complete all or part of the required education hours. The entire two-year continuing education period must be satisfactorily completed prior to renewing credential for a two-year period.
- The two-year continuing education period for all new resident credential holders credentialed prior to July 1st begins at the time the credential is issued and is completed on December 31st of the following year. The two year continuing education period for all new resident credential holders credentialed after July 1st begins with the next January 1st following the issuance of a credential.
- At least once during every two year continuing education period, a resident credential holder must successfully take the seven-hour National Uniform Standards of Professional Appraisal Practice Update course taught by an AQB certified USPAP instructor who is a certified appraiser.
- At least once every four years a resident credential holder must successfully complete an NRPAB approved Report Writing and Case Studies Update Seminar for a minimum of seven hours.
- If all requirements for renewal are not met by November 30th of designated year, credential holder has until July 1st of the following year to meet the requirements. A late renewal fee of \$25 will be assessed for each month or portion of a month the credential is not renewed.