

**NOTICE OF PUBLIC MEETING**  
**Thursday, June 20, 2013 9:00 a.m.**  
**Conference Room “C”, Lower Level, Nebraska State Office Building**  
**301 Centennial Mall South, Lincoln, Nebraska**

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**AGENDA**

**A. Opening 9:00 a.m.**

**B. Notice of Meeting (Adopt Agenda)**

*The Nebraska Real Property Appraiser Board will meet in executive session for approval of applicants and enforcement matters. The Board will exit executive session for discussion of public agenda items at 12:00 pm. If needed, the Board will re-enter executive session at the conclusion of the public agenda items discussion to complete approval of applicants and enforcement matters. The Board will not take action on agenda items C, D, and E until executive session is completed.*

**C. Consideration of Applicants**

- 1. Credentialing as Nebraska Real Property Appraiser ..... 1-11
- 2. Registration as an Appraisal Management Company ..... 12-14

**D. Consideration of Disciplinary Actions/ Enforcement Matters ..... 1-426**

**E. Consideration of Other Executive Session Items ..... 1-403**

**F. Welcome and Chair’s Remarks (Public Agenda 12:00 pm)**

**G. Board Meeting Minutes**

- 1. Approval of May 23, 2013 Meeting Minutes ..... 1-10

**H. Director’s Report – June 2013**

- 1. Appraiser Count Report ..... 1-3
- 2. Temporary Permit Report ..... 4
- 3. AMC Count Report ..... 5

**I. Financial Report – June 2013**

- 1. Budget Status Report ..... 1-3
- 2. MTD General Ledger Detail ..... 4-8
- 3. Financial Charts ..... 9-11
- 4. FY 2013-14 Budget ..... 12
- 5. Agency Camera Purchase ..... 13-18

**J. General Public Comments**

**K. Education**

- 1. New Continuing Education Requests ..... 1-2
  - A. Appraisal Institute, Chicago IL:**
    - 1. Online REO Appraisal: Appraisal of Residential Property for Foreclosure and Preforeclosure/ 7 hours / **C21322-I**
    - 2. Online Case Studies in Appraising Green Residential Buildings/ 8 hours / **C21323-I**
    - 3. Online Introduction to Green Buildings: Principles and Concepts/ 8 hours / **C21324-I**
    - 4. Online General Appraiser Income Approach Pt. 1/ 14 hours / **C21325-I**
    - 5. Advanced Income Capitalization-Synchronous/ 14 hours / **C21326-I**
  - B. International Right of Way Association:**
    - 1. Principles of Real Estate Engineering / 16 hours/ **C21321**
  - C. McKissock, LP Warren, PA:**
    - 1. The Green Guide to Appraising/7 hours/**C21327**
- 2. Continuing Education Renewal Requests ..... 2
  - A. The Moore Group, Inc.:**
    - 1. National USPAP Update/7 hours/**C21329**
- 3. Instructor Requests ..... 3-5
  - A. Appraisal Institute, Chicago, IL:**
    - 1. Sandra K. Adomatis- Online Case Studies in Appraising Green Residential Buildings /**C21323-I**
    - 2. Mark Rattermann- Online REO Appraisal: Appraisal of Residential Property for Foreclosure and Preforeclosure/**C21322-I**
    - 3. Taylor Watkins-Online Introduction to Green Buildings: Principles and Concepts/**C21324-I**
    - 4. David Lennhoff- Online General Appraiser Income Approach Part 1/**C21325-I**
    - 5. Thomas Kirby- Advanced Income Capitalization-Synchronous/**C21326-I**
  - B. International Right of Way Association:**
    - 1. Craig Poorker- Principles of Real Estate Engineering/ **C21321**
  - C. McKissock, LP, Warren, PA:**
    - 1. Tracy Martin- The Green Guide to Appraising/**C21327**
    - 2. Dan Bradley- The Green Guide to Appraising/**C21327**
    - 3. Robert McClelland- The Green Guide to Appraising/**C21327**
  - D. The Moore Group, Inc.:**
    - 1. Diane Moore- National USPAP Update/**C21329**
    - 2. Bradford Moore- National USPAP Update/**C21329**

**L. Unfinished Business**

- 1. July ASC Audit ..... 1-2
- 2. County Appraiser Contracts Update
- 3. New Credential Update – Tom Kubert ..... 3

**M. New Business**

- 1. Addition of Subject Appraiser as Intended User on Standard 3 Review Contracts
- 2. Appraisal Date Verification Request ..... 1
- 3. Appraiser Independence Laws ..... 2-9
- 4. Colorado Requirement for Errors and Omissions Insurance ..... 10-13
- 5. Informal Meeting Schedule
- 6. Requesting Appraiser Applicant Workfile for Standard 3 Review
- 7. Requirement of 7-Hour USPAP Update Course for Issuance of Temporary Permit
- 8. Yellow Book Experience Credit Requirements ..... 14
- 9. 14 Hour USPAP Course Requirement for Upgrade

**N. Legislative Report ..... 1**

**O. Board Policies and Procedures**

- 1. Board Policies
  - a. New Board Policies ..... 1
  - b. Current Board Policies ..... 2-17
- 2. Applied Measurement Professionals Testing Service Contract for FY 2013-14 ..... 18-22
- 3. Applications
  - a. Application for Temporary Permit ..... 23-26
  - a. Appraisal Management Company Registration Renewal Form ..... 27-31
  - b. Grievance Against an Appraiser Form ..... 32-36
- 4. Verification of True Copy of an Appraisal Report

**P. Other Business**

- 1. Conferences/Education
  - a. Appraisal Foundation Level 2 Investigator Training – Weir Attendance
  - b. Basic Appraisal Principles Course October 21-22 & 28-29 – Weir Attendance
  - c. Basic Appraisal Procedures Course December 2-3 & 9-10 – Weir Attendance
- 2. Appraisal Subcommittee
  - a. Revised ASC Policy Statements Effective June 1, 2013 ..... 1-44

**Q. Next Meeting Date – July 18, 2013, Lower Level “C” NSOB**

**R. Adjourn**