

NOTICE OF PUBLIC MEETING

Tuesday, July 19, 2016, 9:00 a.m.

**Nebraska Real Property Appraiser Board Office, First Floor, Nebraska State Office Building
301 Centennial Mall South, Lincoln, Nebraska**

AGENDA

A. Opening 9:00 a.m.

B. Notice of Meeting (Adopt Agenda)

The Nebraska Real Property Appraiser Board will meet in executive session for approval of applicants and enforcement matters. The Board will exit executive session at 11:00 am. If needed, the Board will re-enter executive session at the conclusion of the public agenda items discussion to complete approval of applicants and enforcement matters. The Board will not take action on agenda items C, D, E, and F until executive session is completed.

C. Credentialing as a Nebraska Real Property Appraiser 1-11

D. Registration as an Appraisal Management Company 1-10

E. Consideration of Disciplinary Actions/Enforcement Matters 1-67

F. Consideration of Other Executive Session Items 1-2

G. Welcome and Chair’s Remarks (*Public Agenda 11:00 am*)

H. Board Meeting Minutes

1. Approval of June 23, 2016 Meeting Minutes 1-19

I. Director’s Report

- 1. Appraiser Count Report 1-4
- 2. Temporary Permit Report 5
- 3. AMC Count Report 6
- 4. 2016-17 Strategic Planning Goals and Objectives 7
- 5. Email Communication Reminder

J. Financial Report and Considerations

- 1. June Financial Report
 - a. Budget Status Report 1-3
 - b. MTD General Ledger Detail 4-10
 - c. Financial Charts 11-13
- 2. FY 2016-17 Budget / 2017-2019 Biennial Budget
 - a. Budget Discussion Issues 14
 - b. Proposed FY 2016-17 Budget 15-16
 - c. Standard 3 Reviewer/SME Fee Scenarios 17
 - d. Budget Projections (charts and graphs) 18-21
 - e. Memorandums From Governor Pete Ricketts 22-25
- 3. Per Diems

K. General Public Comments

L. Consideration of Education/Instructor Requests 1-25

M. Unfinished Business

- 1. Board Member Recognition 1-3
- 2. Business and Licensing Specialist Opening

N. New Business

- 1. Renewal Season Temporary Employee

O. Legislative Report and Business

- 1. Title 298 Update

P. Board Policies and Procedures

- 1. Board Policies
 - a. Current Board Policies 1
 - b. Board Policy 16-01 Draft 2
- 2. Appraiser Forms and Procedures
 - a. 500 Hour Trainee Real Property Appraiser Courtesy Review Program 3
- 3. Compliance Forms and Procedures
 - a. Proposed Investigative Procedure Revision 4-8
 - b. SME/Standard 3 Reviewer Training and Evaluation Program 9
- 4. Applied Measurement Professionals Testing Service Contract for 2015-2017 10-12

Q. Other Business

- 1. Board Meetings
- 2. Conferences/Education
 - a. UNL Fall Career Fair; September 28, 2016 1-2
- 3. Memos From the Board
- 4. Quarterly Newsletter
- 5. Appraisal Subcommittee
 - a. 2015 ASC Annual Report (Board Portal Home)
- 6. The Appraisal Foundation
 - a. The Appraisal Foundation Seeking Candidates for AQB and ASB Openings 3-4
 - b. Board of Trustees May 14, 2016 Meeting Summary 5-8
 - c. The Appraisal Foundation Q&A Forum 9
 - d. Appraiser Qualifications Board
 - i. AQB June 24, 2016 Meeting Summary 10-11
 - ii. Qualification Criteria Change – 3 Year Supervisory Appraiser Requirement 12
 - e. Appraisal Standards Board
 - i. The Appraisal Standards Board July Q&As 13-14
 - ii. USPAP/IVS Bridge 15-28
 - f. Appraisal Practices Board
 - i. First Exposure Draft: Collection and Verification of Residential Sales Data in the Sales Comparison Approach 29-80
- 7. In The News
 - a. Appraisal Institute Washington Report and State News – 3rd Quarter 2016 81-84

R. Adjourn

Scheduled Appearances: William G. Blake – 9:15 a.m.